# ISD Transformation

# JIS Baseline Service Level Work Group

## Status Update Report to JISC

March 4th, 2011

WASHINGTON COURTS

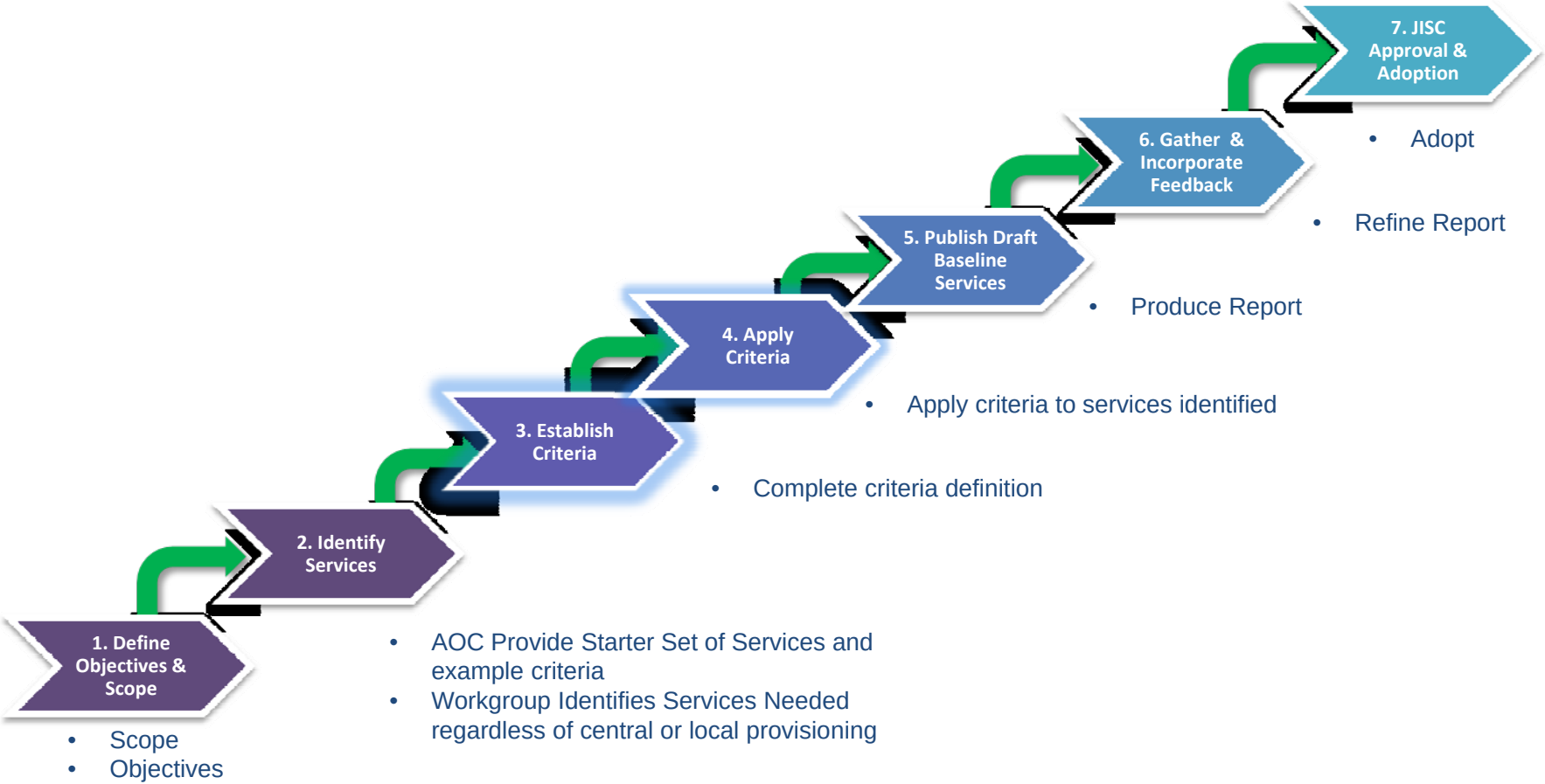
# Workgroup Purpose

1. To determine which services (business functions) should be provided and funded centrally at the state level and made available to all courts vs. which services should be maintained and funded at a local level;
   and
2. To develop a set of criteria that will be used in the future to decide in which category new requests for services fall into.

# Workgroup Members

| | |
|---|---|
| Larry Barker | Barb Miner |
| Linda Bell | Jeff Hall |
| William Holmes | Dirk Marler |
| N.F. Jackson | Vonnie Diseth |
| Rich Johnson | |

# Workgroup Process



# Last JISC Update

At the January 21, 2010 JISC meeting, we reported:

- (January): Continue to work on establishing the criteria for local vs. centralized services.
- (February): Apply the criteria to the services identified.
- (March): Publish a *Draft* of the Baseline Services Report for review and comment (allow 2-3 weeks).

# Status to Date

| Step | Description | Date |
|---|---|---|
| 1. | Created Plan and Development Process | Sept 2010 |
| 2. | Developed Scope, Objectives and Services Framework | Oct 2010 |
| 3. | Documented  Business Functions and Services | Nov 2010 |
| 4. | Developed Initial Evaluation Criteria | Dec 2010 |
| 5. | Completed Criteria and Developed Questions | Jan 2010 |
| 6. | Developed and Validated Scoring Matrix | Feb 2010 |

# Next Steps

| Step | Description | Date |
|---|---|---|
| 1. | Complete Criteria Question and Scoring Values | Feb 2010 |
| 2. | Mock Scoring and Scoring Matrix Refinement | March 2010 |
| 3. | Workgroup Individual Scoring | March 2010 |
| 4. | Scoring Consolidation and Analysis | March 2010 |
| 5. | Baseline Services (Central/Local) Workgroup Voting | March 2010 |
| 6. | Complete Draft Report | April 2010 |
| 7 | Workgroup Draft Report Review | April 2010 |
| 8. | Publish Draft Report | April 2010 |
| 9 | Review and Comment | May 2010 |
| 10 | Final Report | May/June 2010 |